



LOKNETE DR. BALASAHEB VIKHE PATIL
(PADMA BHUSHAN AWARDEE)
PRAVARA RURAL EDUCATION SOCIETY

**ARTS, SCIENCE & COMMERCE COLLEGE
KOLHAR**


Tal. Rahata, Dist. Ahmednagar, Pin - 413 710
NAAC Accredited at 'A' Grade with CGPA 3.10

Internal Quality Assurance Cell (IQAC)

Notice

Date: 25/06/2019

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that the 1st Meeting of IQAC will be held as per scheduled in academic calendar 2019-20 on 29th June 2019, at 12.00 p.m. in NAAC office.


Coordinator
Internal Quality Assurance Cell (IQAC)
Arts, science & Commerce College
Kolhar, Tal. Ra. : : : : 413710


PRINCIPAL
ARTS, SCIENCE & COMMERCE COLLEGE
KOLHAR, TAL. RAHATA, DIST. AHMEDNAGAR

Agenda

- Confirmation of the minutes of the previous meeting
- To introduce a certificate course in Journalism
- To send various proposal to University for grant
- Admission for Skill Development Courses
- Discussion on Academic Calendar
- To increase number of MoUs
- Promote teachers to participate in refresher and short term courses
- Review of results of previous year
- NAAC Criteria wise work distribution
- Any other issues to be discuss with permission of Chairperson
- Date of the next meeting

MINUTES OF THE MEETING

Meeting No. 1 Date: 29/06/2019 Time: 12.00 p.m. Present Members : 11
Department/Committee: IQAC

The 1st meeting of the Internal Quality Assurance Cell for the academic year 2019-20 was held on 29th June 2019 at 12.00 p.m. in NAAC office. The meeting was chaired by Hon. Prin. Dr. A.A. Vikhe.

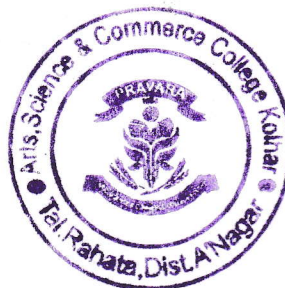
At the beginning of the meeting Prof. P.B. Vikhe IQAC Coordinator welcomed the chairperson and all the members of the IQAC. The following agenda were discussed in the meeting and it was unanimously resolves to accomplish them. The meeting was adjourned after vote of thank.

Sr. No.	Agenda	Resolution
1.	Confirmation of the minutes of the previous meeting	The minutes of the previous meeting were read by the coordinator and confirmed. As per the minutes of meeting the action taken report was briefly discussed in the meeting.
2.	To introduce a certificate course in Journalism	It was decided to introduce certificate course in journalism. The responsibility of the course was given to Department of Marathi.
3.	To send various proposal to University for grant	The committee reviewed the infrastructural development, research etc. in the campus and decided to send various proposals to University for grants like Students Welfare, Infrastructure Development, NSS , QIP etc.
4.	Admission for Skill Development Courses	It was decided to create awareness among the students to enroll their names for certificate courses, so that they will be equipped with specific skills and will help then in getting employment. It was also decided that all teaching faculty should take efforts to increase the admission for the certificate courses.
5.	Discussion on Academic Calendar	It was resolved that all the functions and activities


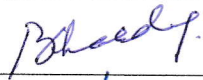

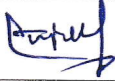


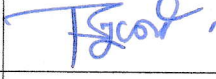

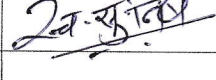


6.	To sign new MoU with Bajaj Finserv Ltd.	It was decided that department of commerce will sign MoU with Bajaj Finserv Ltd, Akurdi Pune.
7.	Promote teachers to participate in refresher and short term courses	The committee reviewed the details of faculty participation in Faculty development program in last academic year and suggested to appeal to faculty members to participate in various faculty development programs.
8.	Review of results of previous year	The chairman went through the faculty wise result analysis. The chairman congratulated all the teachers for excellent result of the previous year.
9.	NAAC Criteria wise work distribution	It was decided to finalize to form the NAAC steering committee and distribute the work among the staff. The responsibility was given to the Vice Principal and IQAC coordinator.
10.	Date of the next meeting	It is unanimously decided to hold the next meeting of IQAC in second week of December as per academic calendar.


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 Internal Quality Assurance Cell (IQAC)
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 Kolhar, Tal. Rahata, Dist. Ahmednagar-413710


 PRINCIPAL
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The following members were present for the meeting

Sr. No.	Name of Member	Designation	Signature
1.	Dr. A.A. Vikhe	Principal/Chairman	
2.	Dr. Bhaskarrao Kharde Patil	Management Representative	
3.	Prof. A.A. Landge	Teacher Representative	
4.	Dr. B.N. Nawale	Teacher Representative	
5.	Dr. G.R. Deshmukh	Teacher Representative	
6.	Prof. V.G. Dighe	Teacher Representative	
7.	Dr. P.D. Pulate	Teacher Representative	
8.	Mr. Yunnus Shaikh	Office Representative	
9.	Mr. Swapnil S. Nibe	Alumni Representative	
10.	Ku. Akshada A. Shirsath	Student Representative	-
11.	Shri Ajit Kunkulol	Industrialist	
12.	Mr. Parameshwar B. Vikhe	IQAC Coordinator	





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Internal Quality Assurance Cell (IQAC)

Notice

Date : 05/12/2019

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that the 2nd Meeting of IQAC will be held as per scheduled in academic calendar 2019-20 on 10th December 2019, at 12.30 p.m. in NAAC office.


Coordinator
Internal Quality Assurance Cell (IQAC)
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Agenda

- Confirmation of the minutes of the previous meeting
- To conduct Computer Training Program for Administrative staff
- To organize Research Workshop for Teaching Staff
- To Collect Feedback from Stakeholders
- Review of grants sanctioned for Women Hostel
- Use of ICT in Teaching Learning
- Organization of Workshop on IPR
- Promote teachers to develop e-content
- Planning of organization of Seminar/Conferences
- Discussion on plans to be implemented in Second term
- Any other issues to be discuss with permission of Chairperson
- Date of the next meeting

MINUTES OF THE MEETING

Meeting No. 2 Date: 10/12/2019 Time: 12.30 p.m. Present Members : 12

Department/Committee: IQAC

The 2nd meeting of the Internal Quality Assurance Cell for the academic year 2019-20 was held on 10th December 2019 at 12.30 p.m. in NAAC office. The meeting was chaired by Hon. Prin. Dr. S.N. Shingote

At the beginning of the meeting Prof. P.B. Vikhe IQAC Coordinator welcomed the chairperson and all the members of the IQAC. The following agenda were discussed in the meeting and it was unanimously resolves to accomplish them. The meeting was adjourned after vote of thank.

Sr. No.	Agenda	Resolution
1.	Confirmation of the minutes of the previous meeting	The minutes of the previous meeting held in June 2019 were read by the coordinator and confirmed. As per the minutes of meeting the action taken report was briefly discussed in the meeting.
2.	To conduct Computer Training Program for Administrative staff	It was decided that department of computer will conduct a workshop on MIS Software for Non-teaching Staff.
3.	Research Workshop for Teaching Staff	It was also resolved that IQAC will conduct one day workshop on research methodology for teachers on 15 th Dec. 2019.
4.	Feedback from Stakeholders	It was decided that feedback committee should prepare separate feedback form for each of the stakeholders as per the requirement of NAAC and should get approval from the IQAC.
5.	Review of Women Hostel grant	The committee took review from proposal committee regarding the remaining grants to be received from UGC of Women's Hostel.
6.	Use of ICT in Teaching Learning	The chairman proposed that all teachers should use ICT facilities available in college for teaching

		as aids.
7.	Organization of Workshop on IPR	It was decided that the department of commerce will organize one day workshop on Intellectual Property Rights for Staff and UG- PG students.
8.	Promote teachers to develop e-content	The chairman proposed that all teachers should prepare e-content and e- study material and upload on university website and YouTube channel of College.
9.	Seminar/ Workshop organization	It was decided that department of chemistry should plan to organize two days national seminar in second week of February 2020.
10.	Date of the next meeting	It is unanimously decided to hold the next meeting of IQAC in March 2020.


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The following members were present for the meeting

Sr. No.	Name of Member	Designation	Signature
1.	Dr. S.N. Shingote	Principal/Chairman	
2.	Dr. Bhaskarrao Kharde Patil	Management Representative	
3.	Dr. A.A. Vikhe	Women Representative	
4.	Dr. B.N. Nawale	Teacher Representative	
5.	Dr. G.R. Deshmukh	Teacher Representative	
6.	Prof. V.G. Dighe	Teacher Representative	
7.	Dr. P.D. Pulate	Teacher Representative	
8.	Dr. P.T. Tupe	Teacher Representative	
9.	Dr. S.N Dalimbe	Teacher Representative	
10.	Mr. Yunnus Shaikh	Office Representative	
11.	Mr. Swapnil S. Nibe	Alumni Representative	
12.	Ku. Akshada A. Shirsath	Student Representative	
13.	Shri Ajit Kunkulol	Industrialist	
14.	Mr. Parameshwar B. Vikhe	IQAC Coordinator	




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Internal Quality Assurance Cell (IQAC)

Notice

Date : 10/03/2020

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that the 3rd Meeting of IQAC will be held as per scheduled in academic calendar 2019-20 on 14th March 2020, at 11.30 a.m. in NAAC office.


Coordinator
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Agenda

- Confirmation of the minutes of the previous meeting
- Review of syllabus completion
- To conduct Academic and Administrative audit
- Collection of data for AQAR
- Submission of AISHE and NIRF information
- To strengthen Research Publication
- To strengthen admission for UG and PG Programs
- Discussion on Alumni's Suggestions
- Review of Feedback Analysis Report
- To discuss the achievements of the year planned out by IQAC
- To discuss the plans of action for next academic year
- Any other issues to be discuss with permission of Chairperson
- Date of the next meeting

MINUTES OF THE MEETING

Meeting No. 3

Date: 14/03/2020

Time: 11.30 a.m.

Present Members : **13**

Department/Committee: IQAC

The 3rd meeting of the Internal Quality Assurance Cell for the academic year 2019-20 was held on 14th March 2020 at 11.30 a.m. in NAAC office. The meeting was chaired by Hon. Prin. Dr. S.N. Shingote

At the beginning of the meeting Prof. P.B. Vikhe IQAC Coordinator welcomed the chairperson and all the members of the IQAC. The following agenda were discussed in the meeting and it was unanimously resolves to accomplish them. The meeting was adjourned after vote of thank by Dr. B.N. Navale.

Sr. No.	Agenda	Resolution
1.	Confirmation of the minutes of the previous meeting	The minutes of the previous meeting held on 10 th Dec. were read by the coordinator and confirmed. As per the minutes of meeting the action taken report was briefly discussed in the meeting.
2.	Review of syllabus completion	It was decided that IQAC committee will take the review of syllabus and instruct teachers to complete syllabus in stipulated time.
3.	To conduct Academic and Administrative audit	It was decided to conduct Internal academic audits of all departments (2019-20) through IQAC committee appointed by the Principal.
4.	Collection of data for AQAR	It was decided to collect the data from departments and various cells to prepare the online AQAR of the academic year.
5.	Submission of AISHE and NIRF information	It was decided to prepare the data as per requirement of NIRF and AISHE and submit it when online portal will get opened.
6.	To strengthen Research Publication	The research work done by the faculty was reviewed by the committee. The committee instructed for strengthening the research publication. It was decided that each faculty will

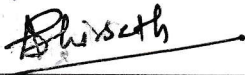
		publish at least one research paper in reputed Journals.
7.	To strengthen admission for UG and PG Programs	After considering the intake and number of admitted students in the current academic year for various courses, the committee advised to make an action plan for fulfilling the intake capacity for the next academic year.
8.	Discussion on Alumni's Suggestions	The suggestions received from alumni through feedback forms and meet were discussed and suggested Alumni Association to take required measures.
9.	Review of Feedback Analysis Report	Dr. S.N. Shingote presented the feedback analysis report prepared by the Feedback committee for discussion. Feedback of the stakeholders was discussed in the meeting and it was unanimously decided to start more skill and job oriented certificate courses in the next academic year.
10.	To discuss the achievements of the year planned out by IQAC	Mr. P.B. Vikhe presented the activities conducted through IQAC during the current academic year.
11.	To discuss the plans of action for next academic year	It was decided to prepare plan of action for next academic year. The responsibility was given to IQAC coordinator and the chairman of academic committee.
12.	Date of the next meeting	It was decided to conduct next meeting of IQAC at the beginning of next academic year i.e in the last week of June 2020.


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