



Pravara Rural Education Society's  
**Arts, Science and Commerce College, Kolhar**  
Tal.- Rahata, Dist.- Ahmednagar-413 710



## ***Internal Quality Assurance Cell (IQAC)***

### **Notice**

Date: 25/06/2018

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that the 1<sup>st</sup> Meeting of IQAC will be held as per scheduled in academic calendar 2018-19 on 30<sup>th</sup> June 2018, at 12.30 p.m. in NAAC office.

**Co-ordinator**  
Internal Quality Assurance Cell (IQAC)  
Arts, Science and Commerce College, Kolhar  
Tal. Rahata, Dist. Ahmednagar-413 710

**Principal**  
Arts, Science and Commerce College,  
Kolhar, Tal. Rahata, Dist. Ahmednagar.

### **Agenda**

- Confirmation of the minutes of the previous meeting
- Formation of IQAC for the year
- Discussion on implementation Academic Calendar of 2018-19
- To prepare the annual teaching plan
- Proposal under QIP to BCUD, SPPU, Pune
- To conduct training programs for teaching and administrative staff
- Implementation of newly introduced skills development courses
- Review of Result analysis of last year
- Any other issues to be discuss with permission of Chairperson
- Date of the next meeting

## MINUTES OF THE MEETING

Meeting No. 1      Date: 30/06/2018      Time: 12.30 p.m.      Present Members:14  
Department/Committee: IQAC

The 1<sup>st</sup> meeting of the Internal Quality Assurance Cell for the academic year 2018-19 was held on 30<sup>th</sup> June 2018 at 12.30 p.m. in NAAC office. The meeting was chaired by Hon. Prin. Dr. S.R. Walunj.

At the beginning of the meeting Prof. P.B. Vikhe IQAC Coordinator welcomed the chairperson and all the members of the IQAC. The following agenda were discussed in the meeting, and it was unanimously resolves to accomplish them. The meeting was adjourned after vote of thank.

Sr. No.	Agenda	Resolution
1.	To read and confirm the minutes of the last meeting	The minutes of the previous meeting were read by the coordinator and confirmed. As per the minutes of meeting the action taken report was briefly discussed in the meeting
2.	Formation of IQAC for the year	IQAC committee has been formed and approved by the principal. 13members were nominated by the chairman including IQAC coordinator.
3.	Discussion on implementation Academic Calendar of 2018-19	Academic calendar prepared by IQAC was approved by the committee and It was decided to circulate it to various departments, and to be uploaded on college website.
4.	To prepare the annual teaching plan	It was decided that all teachers will prepare subject wise teaching plan and circulate it among the students.
5.	Proposal under QIP to BCUD, SPPU, Pune	The chairman proposed that proposal committee should prepare various proposal under QIP for getting funds from BCUD, SPPU for organizing seminars, purchasing equipment etc. It was decided that department of Geography will prepare a proposal for state level seminar and department of Commerce




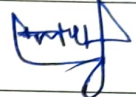




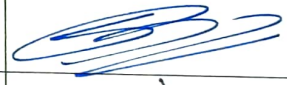


		will make a proposal for National level seminar.
6.	To conduct training programs for teaching and administrative staff	It was decided that IQAC and Department of Commerce and Computer science will organize training programs for teaching and administrative staff.
7.	Implementation of newly introduced skills development courses	It was decided to implement two certificate courses i.e Retail Marketing and Soft Skills approved by MSSDS.
8.	Review of Result analysis of last year	Review of faculty wise result was taken by the chairman and congratulated teachers for their efforts and gave suggestion to teachers whose results were not up to mark.
9.	Any other issues to be discuss with permission of Chairperson	Feedback taken at the end of previous year and analysis report prepared by the feedback committee was discussed in the meeting and it was appreciated by the chairman.
10.	Date of the next meeting	It was unanimously decided that the next meeting of the IQAC will be held in the first week of October.

  
**Co-ordinator**  
 Internal Quality Assurance Cell (IQAC)  
 Arts, Science and Commerce College, Kolhar  
 Tal. Rahata, Dist. Ahmednagar 4313710

  
**Principal**  
 Arts, Science and Commerce College,  
 Kolhar, Tal. Rahata, Dist. Ahmednagar.



The following members were present for the meeting

Sr. No.	Name of Member	Designation	Signature
1.	Dr. S.R. Walunj	Principal/Chairman	
2.	Dr. Bhaskarrao Kharde Patil	Management Representative	
3.	Prof. A. A. Landge	Teacher Representative	
4.	Dr. A.A. Vikhe	Woman Teacher Representative	
5.	Dr. B.N. Nawale	Teacher Representative	
6.	Dr. G.R. Deshmukh	Teacher Representative	
7.	Prof. V.G. Dighe	Teacher Representative	
8.	Dr. P.D. Pulate	Teacher Representative	
9.	Dr. S.N Dalimbe	Teacher Representative	
10.	Mr. Yunnus Shaikh	Administrative Representative	
11.	Mr. Swapnil S. Nibe	Alumni Representative	
12.	Ku Rutuja Karkute	Student Representative	
13.	Shri Ajit Kunkulol	Industrialist	
14.	Mr. Parameshwar B. Vikhe	IQAC Coordinator	



  
Principal  
Arts, Science and Commerce College,  
Kolhar, Tal. Rahata, Dist. Ahmednagar.





Pravara Rural Education Society's  
**Arts, Science and Commerce College, Kolhar**  
Tal.- Rahata, Dist.- Ahmednagar-413 710





## ***Internal Quality Assurance Cell (IQAC)***

### **Notice**

Date: 01/10/2018

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that the 2<sup>nd</sup> Meeting of IQAC will be held on 06<sup>th</sup> Oct. 2018, at 11.30 a.m. in NAAC office. The following agenda will be discussed in the meeting.

  
**Co-ordinator**  
Internal Quality Assurance Cell (IQAC)  
Arts, Science and Commerce College, Kolha  
Tal.Rahata, Dist.Ahmednagar-413 710.

  
**Principal**  
Arts, Science and Commerce College.  
Kolhar, Tal. Rahata, Dist. Ahmednagar.

### **Agenda**

- Confirmation of the minutes of the previous meeting
- Review of syllabus of First term
- Planning of Seminars in Geography and Commerce
- Review of Proposal to UGC (Development Grant)
- Use of ICT Resources in teaching
- Promoting of e-governance in Administration
- Any other issues to be discuss with permission of Chairperson
- Date of the next meeting

## MINUTES OF THE MEETING

Meeting No. 2      Date: 06/10/2018      Time: 11.30 a.m.      Present Members: 14

Department/Committee: IQAC

The 2<sup>nd</sup> meeting of the Internal Quality Assurance Cell for the academic year 2018-19 was held on 06<sup>th</sup> Oct. 2018 at 11.30 a.m. in NAAC office. The meeting was chaired by Hon. Prin. Dr. S.R. Walunj.

At the beginning of the meeting Prof. P.B. Vikhe IQAC Coordinator welcomed the chairperson and all the members of the IQAC. The following agenda were discussed in the meeting, and it was unanimously resolves to accomplish them. The meeting was adjourned after vote of thank.

Sr. No.	Agenda	Resolution
1.	Confirmation of the minutes of the previous meeting	The minutes of the previous meeting were read by the coordinator and unanimously confirmed. As per the minutes of meeting the action taken report was briefly discussed in the meeting.
2.	Review of syllabus of First term	The coordinator gave details of syllabus completion reports received from head of the departments. It was observed that all the teachers completed 100 percent syllabus within stipulated time.
3.	Planning of Seminars in Geography and Commerce	The chairman instructed the coordinators to form the various committees and distribute work of seminars among these committees.
4.	Review of Proposal to UGC (Development Grant)	The review of grants received form UGC was taken from the proposal committee. The chairman suggested to take efforts to get renaming amount from UGC.
5.	Use of ICT Resources in teaching	It was decided that all the teaching staff will make maximum use of ICT tools in the classroom for bettering the teaching learning interesting.

6.	Promoting of E-governance in Administration	It was decided that most of the administrative communication will be done through emails and other available media. It was also decided to maintain all the office record in ERP software.
7.	Date of the next meeting	It was unanimously decided that the next meeting of the IQAC will be held on 3 <sup>rd</sup> January 2019.


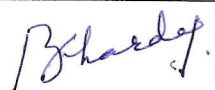


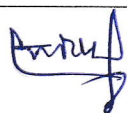
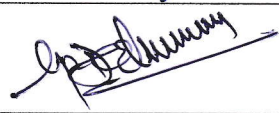
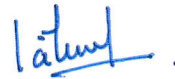
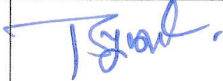
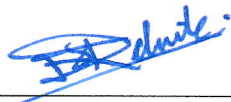

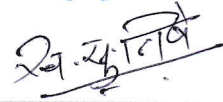





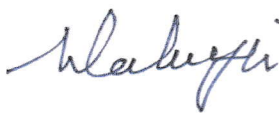
**Co-ordinator**  
Internal Quality Assurance Cell (IQAC)  
Arts, Science and Commerce College, Kolhar  
Tal. Rahata, Dist. Ahmednagar-413 710



**Principal**  
Arts, Science and Commerce College,  
Kolhar, Tal. Rahata, Dist. Ahmednagar.

The following members were present for the meeting

Sr. No.	Name of Member	Designation	Signature
1.	Dr. S.R. Walunj	Principal/Chairman	
2.	Dr. Bhaskarrao Kharde Patil	Management Representative	
3.	Prof. A. A. Landge	Teacher Representative	
4.	Dr. A.A. Vikhe	Woman Teacher Representative	
5.	Dr. B.N. Nawale	Teacher Representative	
6.	Dr. G.R. Deshmukh	Teacher Representative	
7.	Prof. V.G. Dighe	Teacher Representative	
8.	Dr. P.D. Pulate	Teacher Representative	
9.	Dr. S.N Dalimbe	Teacher Representative	
10.	Mr. Yunnus Shaikh	Administrative Representative	
11.	Mr. Swapnil S. Nibe	Alumni Representative	
12.	Ku Rutuja Karkute	Student Representative	
13.	Shri Ajit Kunkulol	Industrialist	
14.	Mr. Parameshwar B. Vikhe	IQAC Coordinator	



**Principal**  
Arts, Science and Commerce College,  
Kolhar, Tal. Rahata, Dist. Ahmednagar.







## ***Internal Quality Assurance Cell (IQAC)***

### **Notice**

Date: 01/01/2019

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that the 3<sup>rd</sup> Meeting of IQAC will be conducted as per scheduled in academic calendar 2018-19 on 03<sup>rd</sup> January 2019, at 12.00 p.m. in NAAC office.

  
Coordinator  
**Co-ordinator**  
Internal Quality Assurance Cell (IQAC)  
Arts, Science and Commerce College, Kolha  
Tal. Rahata, Dist. Ahmednagar-413 710

  
Principal  
**Principal**  
Arts, Science and Commerce College,  
Kolhar, Tal. Rahata, Dist. Ahmednagar.

### **Agenda**

- Confirmation of the minutes of the previous meeting
- Promoting Staff for publishing research paper and participating in Refresher and Orientation program
- Planning of Seminars in Geography and Commerce
- Encouraging students for research
- Planning of study tours and visits
- Participation in AISHE and NIRF
- Proposal to UGC of General Development Grant for construction of Auditorium
- Any other issues to be discuss with permission of Chairperson
- Date of the next meeting

## MINUTES OF THE MEETING

Meeting No. 3      Date: 03/01/2019      Time: 12.00 p.m.      Present Members: 12

Department/Committee: IQAC

The 1<sup>st</sup> meeting of the Internal Quality Assurance Cell for the academic year 2018-19 was held on 3<sup>rd</sup> January 2019 at 12.00 p.m. in NAAC office. The meeting was chaired by Prin. Dr. A.A. Vikhe

At the beginning of the meeting Prof. P.B. Vikhe IQAC Coordinator welcomed the chairperson and all the members of the IQAC. The following agenda were discussed in the meeting, and it was unanimously resolves to accomplish them. The meeting was adjourned after vote of thank.

Sr. No.	Agenda	Resolution
1.	Confirmation of the minutes of the previous meeting	The minutes of the previous meeting were read by the coordinator and confirmed. As per the minutes of meeting the action taken report was briefly discussed in the meeting
2.	Promoting Staff for publishing research paper and participating in Refresher and Orientation program	The principal promoted staff to publish at least on research paper and participate in refresher and orientation program to improve quality of teachers.
3.	Planning of Seminars in Geography and Commerce	The dates of the seminars were finalized. The department of geography and commerce planned to organize seminars on 16 <sup>th</sup> and 18 <sup>th</sup> January 2019 respectively. The principal suggested to form the committees and distribute the work responsibilities among the staff.
4.	Encouraging students for research	It was decided that PG students should be made a research project compulsory so that research aptitude would be developed among them. They should be encouraged to present research papers in seminars organized in the college.
5.	Planning of study tours and visits	It was decided that the chairman of Tours and Excursion committee will plan to arrange study tours of various departments.

6.	Participation in AISHE and NIRF	The principal instructed the Nodal Officer of AISHE to prepare data as per format and submit it before 25 <sup>th</sup> January 2019.
7.	Proposal to UGC of General Development Grant for construction of Auditorium	It was decided that the proposal committee will prepare the proposal for construction of auditorium under general development grant by UGC.
8.	Date of the next meeting	It was unanimously decided that the next meeting of the IQAC will be held on 15 <sup>th</sup> April 2019.


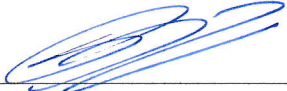
  
**Co-ordinator**  
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 Arts, Science and Commerce College, Kolhar  
 Tal. Rahata, Dist. Ahmednagar-413 710

  
**Principal**  
 Arts, Science and Commerce College,  
 Kolhar, Tal. Rahata, Dist. Ahmednagar.






The following members were present for the meeting

Sr. No.	Name of Member	Designation	Signature
1.	Dr. A.A. Vikhe	Principal/Chairman	
2.	Dr. Bhaskarrao Kharde Patil	Management Representative	
3.	Prof. A.A. Landge	Teacher Representative	
4.	Dr. B.N. Nawale	Teacher Representative	
5.	Dr. G.R. Deshmukh	Teacher Representative	
6.	Prof. V.G. Dighe	Teacher Representative	
7.	Dr. P.D. Pulate	Teacher Representative	
8.	Dr. S.N Dalimbe	Teacher Representative	
9.	Mr. Yunnus Shaikh	Administrative Representative	
10.	Mr. Swapnil S. Nibe	Alumni Representative	
11.	Ku Rutuja Karkute	Student Representative	
12.	Shri Ajit Kunkulol	Industrialist	Absent
13.	Mr. Parameshwar B. Vikhe	IQAC Coordinator	



  
**Principal**  
**Arts, Science and Commerce College,**  
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Pravara Rural Education Society's  
**Arts, Science and Commerce College, Kolhar**

Tal.- Rahata, Dist.- Ahmednagar-413 710  
Permanently Affiliated to University of Pune IDNPU/AN/ASC/059/1999  
NAAC Accredited At 'A' Grade




## ***Internal Quality Assurance Cell (IQAC)***

### **Notice**

Date: 10/04/2019

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that the 4<sup>th</sup> Meeting of IQAC will be held as per scheduled in academic calendar 2018-19 on 15<sup>th</sup> April 2019, at 10.30 a.m. in NAAC office.

  
**Coordinator**  
Internal Quality Assurance Cell (IQAC)  
Arts, Science and Commerce College, Kolha  
Tal. Rahata, Dist. Ahmednagar-413 710

  
**Principal**  
Arts, Science and Commerce College,  
Kolhar, Tal. Rahata, Dist. Ahmednagar.

### **Agenda**

- Confirmation of the minutes of the previous meeting
- Proposal to UGC of General Development Grant for construction of Auditorium
- Review of syllabus of second term
- Preparation of Academic Calendar for next year
- Conducting Internal Academic and Administrative Audit
- Collection of Data for AQAR
- Online Preparation and submission of AQAR of academic year 2018-19
- Feedback Collection and analysis
- Any other issues to be discuss with permission of Chairperson
- Date of the next meeting

## MINUTES OF THE MEETING

Meeting No. 4      Date: 15/04/2019      Time: 10.30 a.m.      Present Members: 13  
Department/Committee: IQAC


The 04<sup>th</sup> meeting of the Internal Quality Assurance Cell for the academic year 2018-19 was held on 15<sup>th</sup> April 2019 at 10.30 a.m. in NAAC office. The meeting was chaired by Hon. Prin. Dr. A. A. Vikhe.

At the beginning of the meeting Prof. P.B. Vikhe IQAC Coordinator welcomed the chairperson and all the members of the IQAC. The following agenda were discussed in the meeting, and it was unanimously resolves to accomplish them. The meeting was adjourned after vote of thank.

Sr. No.	Agenda	Resolution
1.	Confirmation of the minutes of the previous meeting	The minutes of the previous meeting were read by the coordinator and confirmed. As per the minutes of meeting the action taken report was briefly discussed in the meeting
2.	Review of syllabus of second term	The coordinator gave details of syllabus completion reports received from head of the departments. It was observed that all the teachers completed 100 percent syllabus within stipulated time.
3.	Conducting Internal Academic and Administrative Audit	It was decided that the principal will form a committee including IQAC coordinator for conducting Internal Academic and Administrative Audit, which will be conducted in the last week of April 2019.
4.	Collection of Data for AQAR	It was decided to collect the data from departments and various cells to prepare the online AQAR of the academic year and submit the AQAR through online portal of NAAC
5.	Feedback Collection and analysis	It was decided that feedback committee should collect feedback on curriculum and other facilities available in the campus from stakeholders as per the requirement of NAAC and prepare an analysis report of it.

6.	Preparation of Academic Calendar for next year	It was decided that the IQAC and Academic Committee should prepare academic calendar of the academic year 2019-20 prior to the commencement of next academic year. The principal instructed the committee to upload the same on college website.
7.	Any other issues to be discuss with permission of Chairperson	The principal asked the committee to prepare the plan of action for next academic year. The responsibility was given to the chairmen of the various committee and head of the departments.
8.	Date of the next meeting	It was unanimously decided that the next meeting of the IQAC will be held in the last week of June 2019.

  
**Co-ordinator**  
 Internal Quality Assurance Cell (IQAC)  
 Arts, Science and Commerce College, Kolha  
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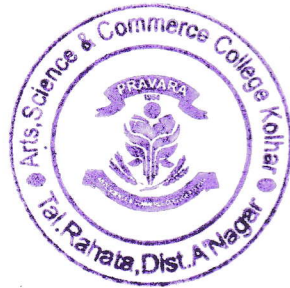
  
**Principal**  
 Arts, Science and Commerce College,  
 Kolhar, Tal. Rahata, Dist. Ahmednagar.





The following members were present for the meeting

Sr. No.	Name of Member	Designation	Signature
1.	Dr. A.A. Vikhe	Principal/Chairman	
2.	Dr. Bhaskarrao Kharde Patil	Management Representative	
3.	Prof. A.A. Landge	Teacher Representative	
4.	Dr. B.N. Nawale	Teacher Representative	
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11.	Ku Rutuja Karkute	Student Representative	
12.	Shri Ajit Kunkulol	Industrialist	
13.	Mr. Parameshwar B. Vikhe	IQAC Coordinator	



**Principal**

**Arts, Science and Commerce College,  
Kolhar, Tal. Rahata, Dist. Ahmednagar.**