



Loknete Dr.Balasaheb Vikhe Patil (Padma Bhushan Awardee) Pravara Rural Education Society
Arts, Science and Commerce College, Kolhar
Tal. Rahata, Dist. Ahmednagar- 413710
Affiliated to Savitribai Phule Pune University, Pune

Self-Study Report: 2023 (2nd Cycle)

DVV Clarification



Criteria -6

Governance, Leadership and Management

Key Indicator: 6.5
Internal Quality Assurance System

Metric: 6.5.2 (QnM)

Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements
2. Collaborative quality initiatives with other institution(s)/ membership of international networks
3. Participation in NIRF
4. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc.

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ENERGY AUDIT COMPLETION CERTIFICATE

This is to certify that following utility has carried out Energy Audit as per guidelines laid down in The Energy Conservation Act, 2001 in the month of July 2021

Name of the Institute	Loknete Dr. Balasaheb Vikhe Patil (Padma Bhushan Awardee) Pravara Rural Education Society Arts, Science & Commerce College, Kolhar
Details of Facilities Audited	All departments, Laboratories, Library , Etc
Date of Energy Audit	08 July 2022
Name of Certified Energy Auditor	Mr. Swapnil Gaikwad
Certification No.	EA 20121
Validity of the Certificate	07 July 2023




I/c PRINCIPAL
Arts, Science & Commerce College
Kolhar, Tal. Rahata, Dist. Ahmednagar.

Authorised Signatory



Digitally
signed by Atul
Sharad Kakad

(Atul Kakad)

PowerTech Energy Solutions

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Mumbai Office: Shop No.39, Gokul Nagri 1, Thakur Complex, 90 Feet Road, Kandivali (E), Mumbai. 400101

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GREEN AUDIT COMPLETION CERTIFICATE

This is to certify that following utility has carried out Green Audit

Name of the Institute	Loknete Dr. Balasaheb Vikhe Patil (Padma Bhushan Awardee) Pravara Rural Education Society Arts, Science & Commerce College, Kolhar
Details of Facilities Audited	All departments, Laboratories, Library , Etc
Date of Green Audit	08 July 2022
Name of Certified Energy Auditor	Mr. Swapnil Gaikwad
Certification No.	EA 20121
Validity of the Certificate	07 July 2023




I/c PRINCIPAL
Arts, Science & Commerce College
Kolhar, Tal. Rahata, Dist. Ahmednagar.

Authorised Signatory



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by Atul Sharad
Kakad

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ENVIRONMENT AUDIT COMPLETION CERTIFICATE

This is to certify that following utility has carried out Environment Audit

Name of the Institute	Loknete Dr. Balasaheb Vikhe Patil (Padma Bhushan Awardee) Pravara Rural Education Society Arts, Science & Commerce College, Kolhar
Details of Facilities Audited	All departments, Laboratories, Library , Etc
Date of Environment Audit	08 July 2022
Name of Certified Energy Auditor	Mr. Swapnil Gaikwad
Certification No.	EA 20121
Validity of the Certificate	07 July 2023




I/c PRINCIPAL
Arts, Science & Commerce College
Kolhar, Tal. Rahata, Dist. Ahmednagar.

Authorised Signatory



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Academic and Administrative Audit Report

External Peer Team

Dr. Somnath S. Gholap

Chairman

Dr. Babasaheb S. Deshmukh

Member

Dr. Dinanath D. Patil

Member

Year of A & A Audit: 2021-22

Submitted to

Principal

Arts, Science and Commerce College, Kolhar

Tal. Rahata, Dist. - Ahmednagar

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FORMAT FOR ACADEMIC AUDIT FOR COLLEGE

Marking System for Evaluation of Academic Activities and Infrastructural Facilities

Total Assessment Points	400	Percentage	Performance
Points Secured :	356	89%	Excellent
Grade Secured :	A		

Criteria	Minimum Score Required
a. Established with less than 5 years	50% points out of total points
b. Established between 5 to 10 years	55% points out of total points
c. Established more than 10 years	60% points out of total points

Grading System

Letter Grade	Score	Performance Descriptor
A	Above 76 to 100 %	Excellent
B	Between 61 to 75 %	Good
C	Between 51 to 60 %	Satisfactory
D	Up to 50%	Need improvement

Note:

1. The Principal of the college is required to submit all details to justify the remarks mentioned under **Sections A, B, C, D.**
 2. All information in format and detail documents should be submitted for last three years in year wise manner.
 3. A duly completed format should be made available both in hard copy and electronic copy to the committee.
- If any particulars in the tables below are not applicable (NA) to the college please mention it in remark. The peer review committee will verify the remarks and the marks will be deducted from Max marks and accordingly the grade will be calculated.

Profile of the College

1.	Name of the College	Pravara Rural Education Society's Arts, Science and Commerce, College, Kolhar		
2.	Year of Establishment	1999		
3.	Location	A/ P- Kolhar Tal. Rahata, Dist- Ahmednagar, Maharashtra- 413710		
4.	Status a. Aided b. Unaided	Aided & Unaided		
5.	Name of the Principal	Dr. Aher Hribhau Ramrao		
6.	Courses and Admission	Course	Admission Procedure	
		B. A. B. Com B. Sc M. Com (Business Administration) M. Sc (Analytical- Chemistry)	First Come First Basis M. Sc –Merit list	
7.	Total Faculty Position	35		
8.	Total Secretarial Staff Position	—		
9.	Non-Teaching Staff positions	26		
10.	Total Intake capacity and no of Students admitted for last Three Years	Year	Intake	Admissions
		2019-20	1248	790
		2020-21	1248	691
		2021-22	1248	593
11.	Total Amount of Fees Received from All Courses for last Three Years	Year	Fees Received	
		2019-20	6943878/-	
		2020-21	6294867/-	
		2021-22	6749226/-	
12.	Total Research grant received with Name of the funding Agencies for last Three Years	Year	Grant Received	
		2019-20	—	
		2020-21	10000	
		2021-22	—	
13.	Total Development grant received from other than University Sources For last Three Years.	2019-20	—	

A. Administrative Set up

Particulars	Status		Max Marks	Marks Obtained	Remarks
	Yes	No			
1. Accreditation other than NAAC	Yes		05	05	
Quality certification like ISO etc.		No	05	-	
2. Special Programs College with Potential for Excellence etc.		No	05	-	
3. Principal					
a. Regular	Yes		05	05	
b. In charge	-		02	-	
4. Faculty	Sanctioned	Working			
a. Professor	02	71%-100%	05	-	
		51-70%	03	-	
		50% & below	02	02	
b. Associate Professor	00	71%-100%	05	-	
		51-70%	03	-	
		50% & below	02	02	
c. Assistant Professor	30	71%- 100%	05	05	
		51-70%	03	-	
		50% & below	02	-	
d. Visiting or Exchange Faculty	-	-	05	-	
e. Teacher Student Ratio	1: 20	Applicable	05	-	
	1: < 20		03	03	
5. Non-teaching Staff	Sanctioned	Working			
	25	71%-100%	05	05	
		51-70%	03	-	
		50%	02	-	
6. Teaching Staff Meetings	Yes		05	05	
a. Teaching staff Meetings conducted regularly?		100%	05	05	
b. Minutes of the ATR					
7. Courses (Title)	Intake	Registration			
a. Ph.D.	-		05	-	
b. M. Phil.	-		05	-	
c. PG	84	72	05	05	
d. UG	1080	524	10	10	
e. Other	-		05	-	
Total No of Students	1164	596			
8. Whether college has Vision. Mission Statement?	Yes		05	05	
9. Whether college has Perspective Development plan?	Yes		05	05	
10. Whether SWOT analysis of college is performed?	Yes		05	05	
11. Whether IQAC is	Yes		05	05	

established?					
12. Whether Self-Appraisal report of all staff submitted to Administration?	Yes		05	05	
Total			100	77	

B. Academic Activities

Particulars	Status		Max marks	Marks obtained	Remarks
	Yes	No			
1. Whether Academic Calendar is prepared and Monitored?	Yes		05	05	
2. Whether Subject wise Teaching plan is prepared And monitored?	Yes		05	05	
3. Time Table					
a. Teaching	Yes		05	05	
b. Internal Assessment with record	Yes		05	05	
c. Examination	Yes		05	05	
4. Apart from class room Instruction other avenues of learning provided for the students.	Yes				
a. In Plan Training			05	05	
b. Seminars/ Webinars	Yes		05	05	
c. Workshops	Yes		05	05	
d. Field Trainings/Projects Internships	Yes		05	05	
5. Result Analysis for last 3 years					
71-100%	Yes		05	05	
51-70%			03	-	
50% or below			02	-	
6. Remedial system	Yes		05	05	
7. Whether Students Feedback collected and analyzed?	Yes		05	05	
8. Whether Alumni association registered and meeting conducted?	Yes		05	05	
9. Student Centric Activities like soft skills, group discussion, competitions etc	Yes		05	05	
10. Participation of students in conferences, workshops etc	Yes		05	05	
11. Student placement for 3 years.	Yes				
	71-100%		05	-	
	51-70%		03	-	
	50% or below		02	02	
12. Student's participations in	Yes		05	05	

Avhan, Avishkar, krida Mahotsav, Youth Festival, Indradhanush and achievements.					
13. Sport facility Physical education director Gym/ Outdoor/indoor stadium	Yes		02 03	02 03	
14. Participation of staff in exam work	Yes		05	05	
15. Student's representation in Sport & Cultural activities at State/National/International Level and Achievements.	Yes		05	05	
16. Is CSR or Society funded E & L scheme running	Yes		05	05	
17. College/institution gives award or cash prize	Yes		05	05	
18. Students attendance	Yes		03	03	
19. Staff Biometric	Yes		04	04	
20. Practical attendance Record	Yes		03	03	
Total			120	117	

C. Research Activities

Particulars	Status		Max Marks	Marks Obtained	Remarks
	Yes	No			
1. No. of Research Guide Among existing staff	71-100%		05	-	
	51-70%		03	-	
	< 50%		02	02	
2. No of Teachers with Ph.D. degree	71-100%		05	-	
	51-70%		03	-	
	< 50%		02	02	
3. No of funded Research Project	Total 03 or >		05	-	
	Total 02		03	-	
	Total 01		02	02	
4. Total grant received/ revenue resource other than University funds	15 L or >		05		
	10 L		03		
	5 L		02	02	
5. Memorandum of Understanding (MOU) / Collaboration with Industry/Research Institute	Yes		05	05	
6. Conferences/Symposium/ Workshops/ Webinars etc. Organized					
a. International	Yes (1)		05	05	
b. National	Yes		03	03	
c. State			02	02	
7. Number of faculty attended the Conference / Workshops/Webinars	61-100%		05	05	
	51-60%		03		
	50% or >		02		

8. No of faculty invited as Resource Person at University/State/ National level.	61-100%		05		
	51-60%		03	03	
	50% or >		02		
9. Research Papers/ Chapter in Book					
a. International	More than 10		05	05	
	Less than 10		03	-	
b. National	More than 10		05	05	
	Less than 10		03	-	
10. Total Number of books/ Reference Books Edited/ Published by the Teachers	More than 03		05		
	Less than 03	04	03	03	
11. Is Research Journal with ISSN published edited by faculty / College?	Yes	02	05	05	
Total			60	49	

D: Infrastructure

Particulars	Status		Max marks	Marks obtained	Remarks
	Yes	No			
1. Building With Internet CCTV, Computer facility	Yes	26		-	
a. Separate	Yes	26	05	05	
b. Shared		-	03		
2. Principals Cabin with Washroom	Yes		03	03	
3. Administrative Office	Yes		03	03	
4. Visiting Room/Waiting Room	Yes		03	03	
5. Staff Room					
a. All staff with Washroom	Yes		05	05	
b. Shared with Washroom			03	-	
6. Girls Room with Washroom	Yes		03	03	
7. Boys Common Room	Yes		03	03	
8. Are Class rooms adequate?	Yes		03	03	
9. ICT Resources (LCD, Audio-Video, Smart Interactive Board)	Yes		03	03	
10. Computers with Internet to all faculty	Yes		03	03	
a. To all	Yes		05	03	
b. Shared			03		
11. Auditorium / multipurpose Hall		No	03	03	
12. Well Equipped Laboratories Adequate Equipment /Instruments for Teaching	Yes		05	05	

13. Internet Access to Students	Yes		03	03	
14. Parking for Students and Staff	Yes		03	03	
15. Purified Drinking Water Facility (with RO System)	Yes		03	03	
16. Garden/Plantation/ Lawn	Yes		02	03	
17. Separate Toilet Facilities for					
a. Non-Teaching staff	Yes		02	02	
b. Men	Yes		02	02	
c. Women	Yes		02	02	
18. Store Room	Yes		02	02	
19. Workshop/Creation Room		No	03		
20. College Library Reading Room (min 50 chairs)	Yes	60	03	03	
21. Library equipped with digital studio	Yes		03	03	
22. Books purchased more than 50,000 /yearly	Yes		03	03	
23. Grievances / Redresser Committee	Yes		02	02	
24. Anti-ragging committee	Yes		02	02	
25. Ramp for Physically challenged persons	Yes		02	02	
26. Safety equipment's (Fire extinguisher min. 1 per/floor)	Yes		02	02	
27. Generator, Inverter UPS Systems	Yes		02	02	
28. Security Guard	Yes		03	02	
29. Use of Surveillance System	Yes		03	03	
30. Energy and Water Saving Practices (2 marks each)	Yes		04	04	
31. Placement/Counseling Centre (2 marks each)	Yes		04	04	
Total			100	97	
E- Qualitative Analysis of the College assigned by the Expert Committee			20	16	
Grand Total A+ B+ C+ D+ E			400	340	

1. Research papers (Last 3 years)

Department	2019-20	2020-21	2021-22	Total
Marathi	10	07	05	22
Hindi	01	00	03	04
English	04	01	04	09
Economics	01	00	06	07
Geography	01	00	06	07
History	00	00	00	00
Politics	01	00	01	02
Commerce	09	00	08	17
Chemistry	10	01	10	21
Zoology	01	00	02	03
Botany	02	02	06	10
Physics	01	00	00	01
Physical Education	00	01	03	04
Lib science	01	00	04	05
Total	42	12	56	112

Date: 11th August 2022**Place: Kolhar**


PRINCIPAL
ARTS, SCIENCE & COMMERCE COLLEGE
KOLHAR, TAL. RAHATA, DIST. AHMEDNAGAR

Committee Remark

Strengths:

- Green and clean college campus
- Green Audit and Energy Audit conducted.
- Faculties with good academic qualification and experience.
- Publication of research papers in UGC approved, peer reviewed and indexed research journals.
- Organization of National level seminars.
- Participation of faculty in national and international seminars, conferences, workshops.
- Adequate infrastructure and sports facilities.

Weaknesses:

- Un-aided Science faculty
- Less funds for research purposes
- No Research projects funded by NGO's

Opportunities:

- New value-added courses
- Collaborative research activities
- Student participation in sports and cultural activity at national and international levels
- Resource mobilization from various Government and NGOs

Threats:

- Diversification of students and to change their mindset
- Need more space for library
- Need to strengthen research in Science faculty
- To increase number of admissions due to Covid-19

2. Overall Gradation of the College

Sections	Max Marks	Marks Obtained	Score (% of Marks)
Section A	100	77	77%
Section B	120	117	97.5%
Section C	60	49	81.66%
Section D	100	97	97%
Section E	20	16	80%
Grade Secured	400	356	89.0%

Date: 11th August 2022

Place: Kolhar



Chairman

Dr. Somnath S. Gholap

Principal

Shirdi Sai Rural Institute's
Arts, Science and Commerce College Rahata
Tal-Rahata, Dist Ahmednagar

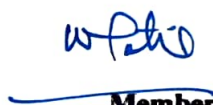


Member

Dr. Babasaheb S. Deshmukh

Principal

Arts, Commerce & Science College Shendi
(Bhandradra),
Tal-Akole, Dist Ahmednagar



Member

Dr. Dinanath D. Patil

Principal

S.M.B.S.T. College Sangamner Tal-
Sangamner, Dist Ahmednagar



Pravara Rural Education Society's
Arts, Science and Commerce College,

Kolhar Tal. Rahata, Dist.- Ahmednagar- 413710

Affiliated to Savitribai Phule Pune University, Pune



**INTERNAL ACADEMIC AND
ADMINISTRATIVE AUDIT (AAA)
REPORT**

Academic Year: 2021-22

Prepared by

Internal Quality Assurance Cell (IQAC)

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Arts, Science and Commerce College, Kolhar
Internal Quality Assurance Cell (IQAC)
Internal Academic and Administrative Audit (AAA)
Academic Year: 2021-22

Introduction

About the Institution

Pravara Rural Education Society, Pravaranagar, is one of the most reputed education societies in Maharashtra. It was established in 1964 by Late Padmashri Dr. Vitthalrao Vikhe Patil, the founder father of sugar co-operative movement in India, to cater to the higher educational needs of the rural masses. Under the leadership of Late Dr. Balasaheb Vikhe Patil (Padma Bhushan Awardee), Arts, Science and Commerce College, Kolhar was established in 1999. Presently, Hon'ble Namdar Radhakrishna Vikhe Patil, Former Minister Government of Maharashtra and Chairman, Loknete Dr. Balasaheb Vikhe Patil (Padma Bhushan Awardee) Pravara Rural Education Society, Pravaranagar has shouldered the responsibility of providing the best facilities for the all-round development of students from rural background.

The institute is permanently affiliated to the Savitribai Phule Pune University, Pune and is approved 2(f) and 12 (B) of the UGC act. It is accredited by NAAC at 'A' grade with CGPA-3.10 in May 2015. The college has 9.5 acres lush green campus equipped with infrastructural and physical facilities for teaching, learning and reaches to the educational needs of students. It offers 6 undergraduate programs in B.A. English, Marathi, Hindi, Geography, B. Com. and B.Sc. in Chemistry, 02 post graduate and 07 Certificate courses.

Academic and Administrative Audit: An Overview

Academic and Administrative audits play vital role in ensuring the excellence in higher education. Both are interrelated concepts, to maintain quality oriented academic in HEI, there should be strong administrative support.

Academic Audit: - Academic audit can be understood as a scientific and systematic method of reviewing the quality of academic process in the institution. It is related with the quality assurance and enhancing the quality of academic activities in HEIs.

Administrative Audit: - It can be defined as a process of evaluating the efficiency and effectiveness of the administrative procedure. It includes assessment of policies, strategies &

functions of the various administrative departments' control of the overall administrative system etc.

Being a quality ensuring functional body, Internal Quality Assurance Cell has conducted internal academic and administrative audit of various academic departments and administrative sections. IQAC has formed the committee to verify the data and documentations.

Internal Quality Assurance Cell of Arts, Science and Commerce College, Kolhar conducted Internal Academic and Administrative audit by constituting committee under chairman of senior Professor. The audit was conducted during **25th to 28th July 2022**.

Constitution of Academic and Administrative Audit Committee

Sr. No.	Name of the Faculty	Designation	Department
1.	Dr. Rajendra L. Wadmare	Chairman	Professor & Head, Dept. of Marathi
2.	Mr. Pandurang S. Auti	Member	Head, Dept. of Political Science
3.	Dr. Prakash D. Pulate	Member	Vice Principal & Head, Dept of Zoology
4.	Dr. Pratibha V. Kanawade	Member	Vice Principal & Head, Dept of Commerce
5.	Mr. Parameshwar. B. Vikhe	Member	IQAC Coordinator

Objectives of the Academic and Administrative Audit

The main objective of AAA is to understand the existing system and assess the strengths and weaknesses of the Departments and Administrative Units and to suggest the methods for improvement and for overcoming the weaknesses.

- To identify the bottlenecks in the existing administrative mechanisms and to identify the opportunities for academic reforms, administrative reforms and examination reforms etc.
- To evaluate the optimum utilization of financial and other resources.
- To suggest the methods for continuous improvement of quality keeping in mind criteria and reports by NAAC and other bodies.

Method of Academic and Administrative Audit

Internal Quality Assurance Cell has prepared self evaluation format for Academic and administrative audit which is circulated to respective departments. IQAC collects data and information from all academic and administrative departments. The chairman of IQAC forms a committee consisting of senior faculty as a chairman and representative from each faculty and IQAC coordinator as members. Internal academic and administrative Audit is conducted once in the academic year. The committee scrutinizes the documents as per data given in prescribed format and evaluates with standard of marking system and grades each department. The audit is scheduled at the end of each academic year. The chairman of audit committee submits cumulative reports to the Principal. The audited report is placed before IQAC and College Development Committee for further action.

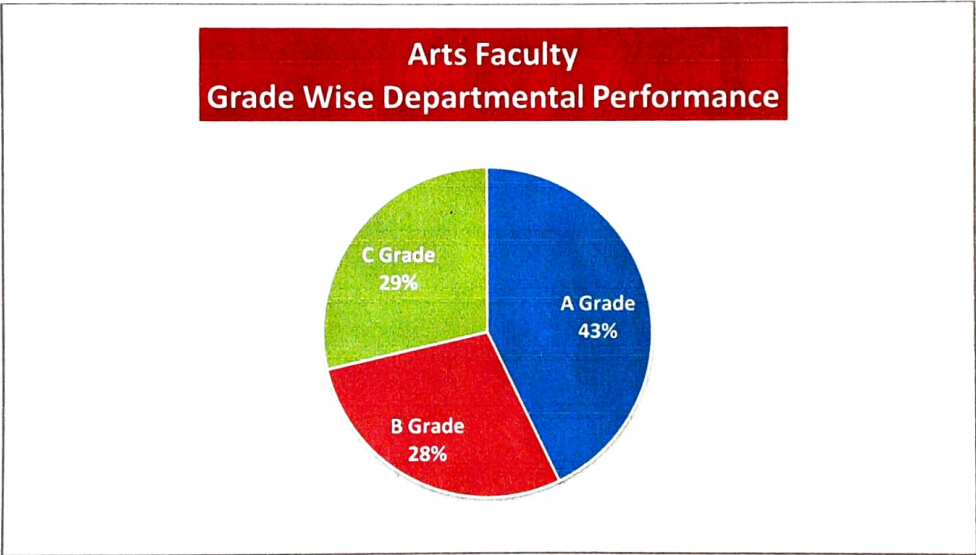
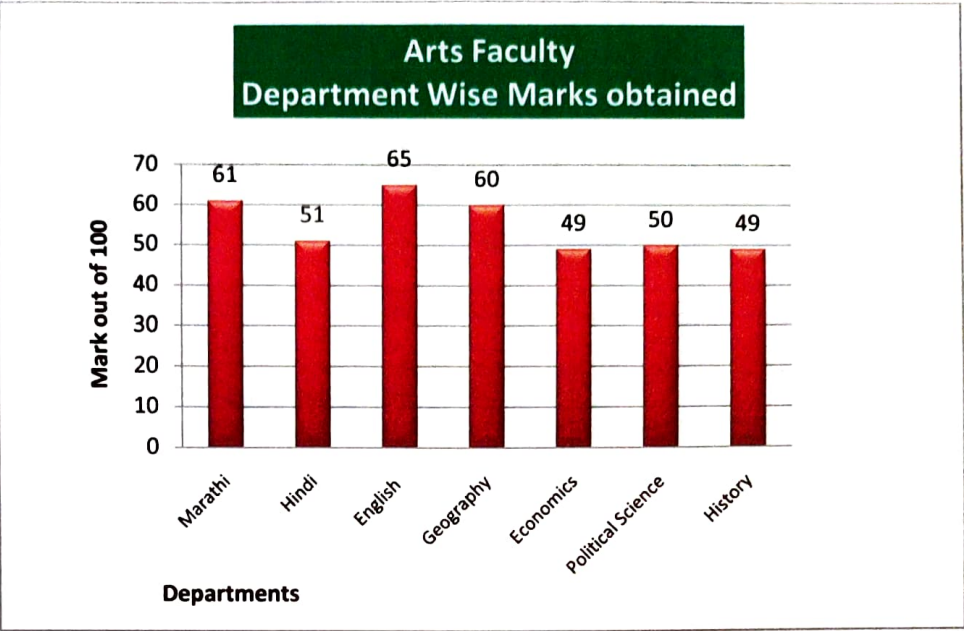
Academic Audit Data Analysis

• Arts Faculty

Sr. No.	Title / Metric	Total Max. Marks (100)	Marathi	Hindi	English	Geography	Economics	Political Science	History
1.	Number of Faculty filled against sanctioned posts	01	1	1	1	1	1	1	1
2.	Number of qualified staff	02	2	1	2	2	2	2	0
3.	Improvement in Faculty qualification	02	0	0	0	0	2	2	0
4.	Number of Add-on / Certificate Courses (Minimum 01 Course)	02	2	0	2	0	0	0	0
5.	Average Percentage of Students Attendance (More than 80%-02, 60 to 79% -01)	02	2	2	2	2	2	2	2
6.	Faculty Research Projects (Major/Minor) Completed- 05, Ongoing - 3	05	0	0	0	0	0	0	0
7.	No. of Research Paper Published in journals (Above 2 – 05, One paper-03)	05	05	5	5	5	5	3	0
8.	No. of books Published (Single author- 03, Co-Authored -02, Edited- 01)	06	0	0	0	0	0	0	0
9.	No. of Conference attended (Per conference -01, Maximum Marks- 03)	03	3	2	3	3	3	2	3
10.	No. of papers presented in Seminar/Conferences/Workshop (Per Paper -01, Maximum Marks- 03)	03	0	2	2	3	3	1	0
11.	No. of Conference /seminar / workshop organized by Department	05	0	0	3	5	0	0	5
12.	No. of faculty acted as Resource Person/ Keynote Speakers/ Expert/Chairpersons/ Session organizers	02	2	1	1	0	0	0	0
13.	Amount of external funding received	01	0	0	0	0	0	0	0
14.	No. of Research awards/ recognition & fellowships of faculty	02	2	2	0	2	0	0	0
15.	No. of Research Guides	02	2	1	0	1	0	0	0

16.	No. of students registered/ degrees awarded (M.Phil. / Ph.D.)	02	2	2	0	0	0	0	0
17.	Number of MOU/linkages	02	2	0	0	2	0	0	2
18.	Number of faculty with Google Scholar citation	02	0	0	0	0	0	0	0
19.	Number of Student's awards/Fellowship	02	0	0	0	0	0	0	0
20.	Projects undertaken by students	03	0	0	0	0	0	0	0
21.	Participation of students in seminar/conference/workshop/training programme	02	2	1	2	2	0	0	2
22.	Number of student placed through campus drive	02	0	0	2	1	0	0	0
23.	Any other activity carried out for students	02	2	1	2	2	0	2	2
24.	Average Percentage of Result (Above 80%- 05, 60 to 79 %- 03, 50 to 59%- 02, 40 to 49%- 01)	05	5	5	5	5	5	5	5
25.	No. of excursions/ field visits/ industrial visits organized	02	0	1	2	2	0	2	0
26.	Use of ICT Tools in Teaching	03	3	3	3	3	3	3	3
27.	Departmental Annual Calendar	02	2	2	2	3	2	2	3
28.	Students' Attendance Record	02	2	2	2	2	2	2	2
29.	Teaching Plan	03	2	3	3	3	3	3	3
30.	Teacher's Dairy	05	5	5	5	5	5	5	5
31.	Learning resources of Department (Books/Journals Web-resources CDs, e-Books/e-Journals)	02	2	2	2	0	2	2	2
32.	Training programme completed: Orientation/Refresher/Summer/Short term course/ any other	03	3	2	3	3	3	3	3
33.	Students' Progression to Higher Education	03	1	1	3	0	0	0	0
34.	Students qualifying (Competitive Exams /SET/NET/GATE/ etc.)	02	0	0	0	0	0	0	1
35.	Quality initiatives adopted by department for improvement of teaching, learning & research	03	2	1	3	0	3	3	0
36.	Best Practices (Minimum one-03 marks)	02	2	0	2	0	0	2	2
37.	Attainment of COs, POs	03	3	3	3	3	3	3	3
Total Marks obtained			61	51	65	60	49	50	49
Grade			A	B	A	A	C	B	C

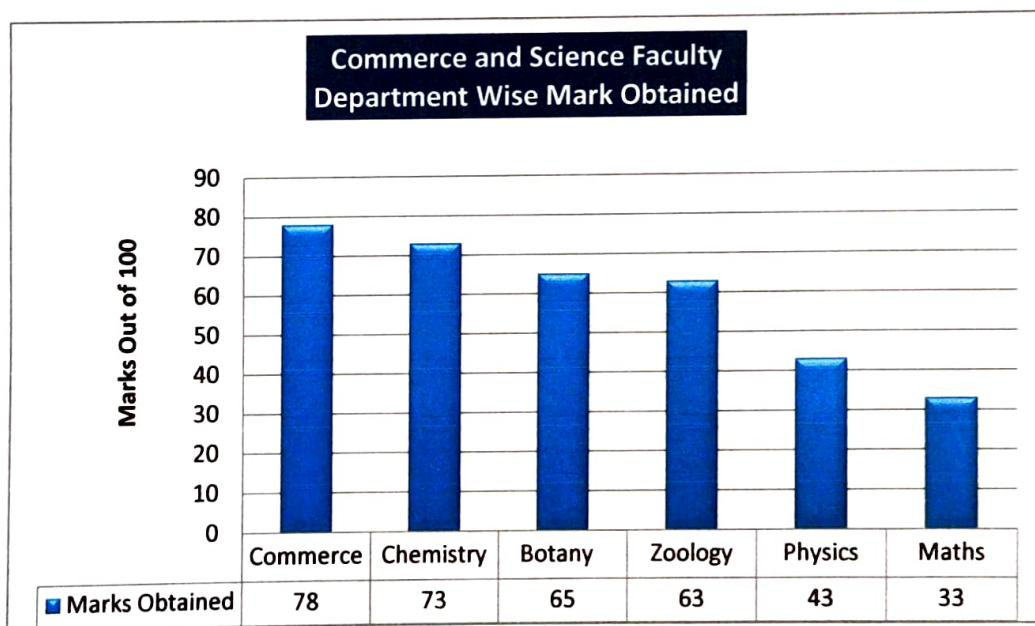




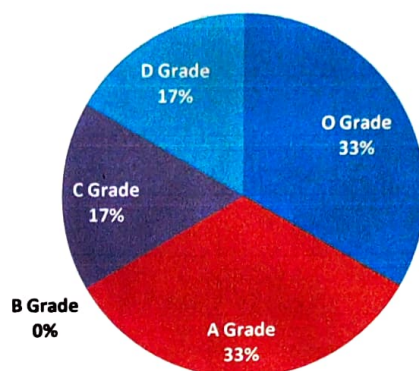
● **Commerce and Science Faculty**

Sr. No.	Title / Metric	Total Max. Marks (100)	Commerce	Chemistry	Botany	Zoology	Physics	Mathematics
1.	Number of Faculty filled against sanctioned posts	01	1	1	1	1	1	1
2.	Number of qualified staff	02	2	1	2	1	2	0
3.	Improvement in Faculty qualification	02	0	2	2	0	0	0
4.	Number of Add-on / Certificate Courses (Minimum 01 Course)	02	2	2	0	2	0	0
5.	Average Percentage of Students Attendance (More than 80%-02, 60 to 79% -01)	02	2	2	2	2	2	2
6.	Faculty Research Projects (Major/Minor) Completed- 05, Ongoing - 3	05	0	0	0	2	0	0
7.	No. of Research Paper Published in journals (Above 2 – 05, One paper-03)	05	5	5	5	5	3	0
8.	No. of books Published (Single author- 03, Co-Authored -02, Edited- 01)	06	2	0	0	0	0	0
9.	No. of Conference attended (Per conference -01, Maximum Marks- 03)	03	3	3	3	3	2	3
10.	No. of papers presented in Seminar/Conferences/Workshop (Per Paper -01, Maximum Marks- 03)	03	3	3	3	2	1	0
11.	No. of Conference /seminar / workshop organized by Department	05	5	5	5	5	2	0
12.	No. of faculty acted as Resource Person/ Keynote Speakers/ Expert/Chairpersons/ Session organizers	02	0	0	0	0	0	0
13.	Amount of external funding received	01	0	0	0	0	0	0
14.	No. of Research awards/ recognition & fellowships of faculty	02	0	0	2	0	0	0
15.	No. of Research Guides	02	2	0	0	0	0	0
16.	No. of students registered/ degrees awarded (M.Phil. / Ph.D.)	02	2	0	0	0	0	0
17.	Number of MOU/linkages	02	2	2	2	2	0	0
18.	Number of faculty with Google Scholar citation	02	0	2	0	0	0	0
19.	Number of Student's awards/Fellowship	02	0	0	0	0	0	0
20.	Projects undertaken by students	03	3	3	3	0	0	0
21.	Participation of students in seminar/conference/workshop/training programme	02	2	2	0	2	0	0
22.	Number of student placed through campus drive	02	2	2	0	0	0	0
23.	Any other activity carried out for students	02	2	2	2	2	2	0
24.	Average Percentage of Result (Above 80%- 05, 60 to 79 %- 03, 50 to 59%- 02, 40 to 49%- 01)	05	5	5	5	5	3	5
25.	No. of excursions/ field visits/ industrial visits organized	02	2	2	2	2	0	0
26.	Use of ICT Tools in Teaching	03	3	3	3	3	3	2

27.	Departmental Annual Calendar	02	2	2	3	2	2	2
28.	Students' Attendance Record	02	2	2	2	2	2	2
29.	Teaching Plan	03	3	3	3	3	3	3
30.	Teacher's Dairy	05	5	5	5	5	5	5
31.	Learning resources of Department (Books/Journals Web-resources CDs, e-Books/e-Journals)	02	2	2	2	2	2	2
32.	Training programme completed: Orientation/Refresher/Summer/Short term course/ any other	03	3	3	3	3	3	3
33.	Students' Progression to Higher Education	03	3	3	0	0	0	0
34.	Students qualifying (Competitive Exams /SET/NET/GATE/ etc.)	02	0	0	0	0	0	0
35.	Quality initiatives adopted by department for improvement of teaching, learning & research	03	3	3	0	2	2	0
36.	Best Practices (Minimum one-03 marks)	02	2	0	2	2	0	0
37.	Attainment of COs, POs	03	3	3	3	3	3	3
Total Marks obtained			78	73	65	63	43	33
Grade			O	O	A	A	C	D



Commerce and Science Faculty Grade Wise Departmental Performance



*Grading

Marks	Grade
> 75	O
60 to 74	A
50 to 59	B
40 to 49	C
< 39	D

Administrative Department Audit Data Analysis

Sr. No.	Title / Metric	Marks Allotted (50)	Marks Obtained
Establishment Section			
1.	Number of Non-teaching staff filled against Government sanctioned posts	05	03
2.	Number of Non-teaching staff filled against Management sanctioned posts	05	05
3.	Staff Profile (Teaching & Non-Teaching)	03	02
4.	Record of Teaching and Non-Teaching Staff (Personal File)	05	04
5.	Record of Service Book maintained	05	04
6.	Leave record	03	03
7.	Inward Outward Registers	02	02
8.	Rules and regulations of UGC/State Government/University/PRES etc.	02	00
9.	Meeting Register (CDC/Management etc.)	05	03
10.	Participation of Non-Teaching Staff in Training Program	03	00
11.	Annual Report submitted to University/PRES	05	05
12.	Notice File	02	02
13.	Use of E-governance	05	00
Total marks obtained			33
Grade			A

Sr. No.	Title / Metric	Marks Allotted (50)	Marks Obtained
Account Section			
1.	Budget Allocation excluding salary	05	03
2.	Budget Allocation for Infrastructural Augmentation	05	03
3.	Budget Allocation for maintenance of Infrastructural and Academic Facilities	10	08
4.	Record of Internal Audit	05	05
5.	Record of External Audit	05	05
6.	Record of Income - Expenditure (Balance Sheet) maintained	08	07
7.	Record of Donation (Trust/Person)	02	01
8.	Utilization of Funds	05	00
9.	Use of E-governance	05	05
Total marks obtained			37



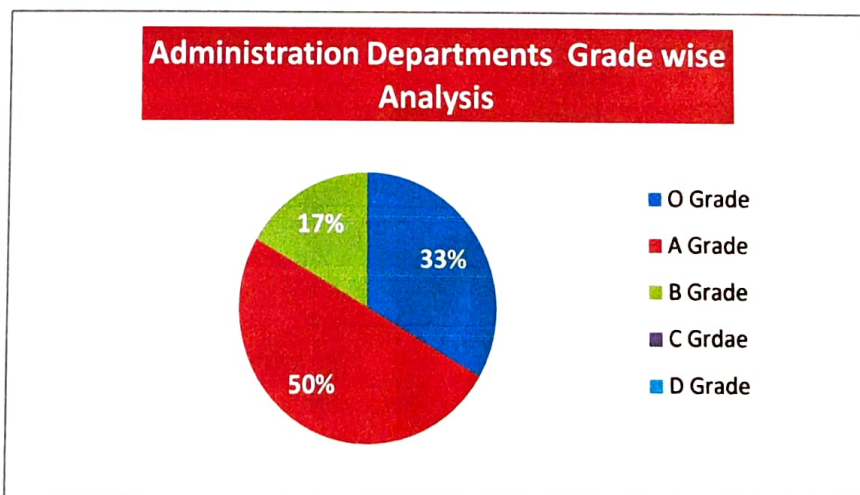
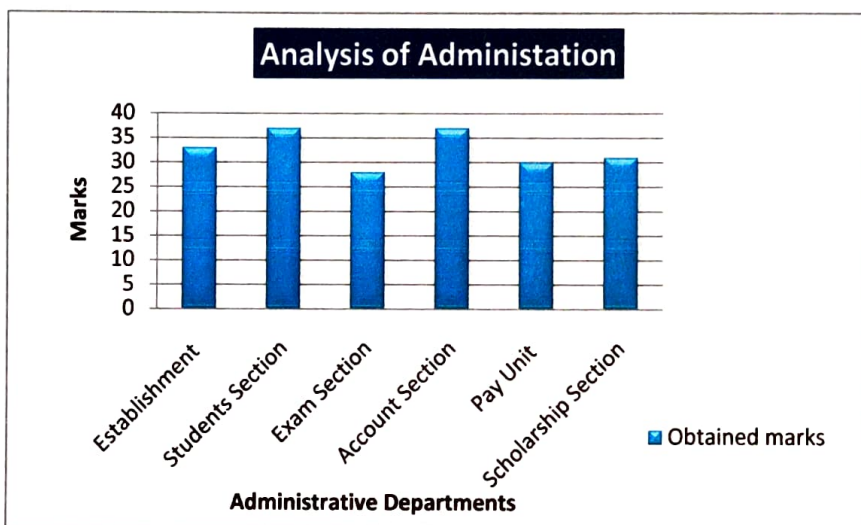
Sr. No.	Title / Metric	Grade Marks Allotted (50)	0 Marks Obtained
Pay Section			
1.	Month wise Salary Pay Bills of Teaching and Non-teaching Staff	10	10
2.	Pay Slip Record	05	03
3.	Pay Fixation record	10	00
4.	Income Tax related record	10	08
5.	GPF/DCPS/NPS/Staff Insurance maintained	10	04
6.	Use of E-governance	05	05
Total marks obtained			30
Grade			A

Sr. No.	Title / Metric	Marks Allotted	Marks Obtained
Students Section			
1.	Students' profile (Category Wise & Gender wise list)	10	08
2.	Admission Record	10	09
3.	University Eligibility Record	10	09
4.	Record of Fees	10	09
5.	Notice File	05	02
6.	Use of E-governance	05	04
Total marks obtained			41
Grade			O

Sr. No.	Title / Metric	Marks Allotted	Marks Obtained
Exam Section			
1.	Exam ordinance of SPPU	03	0
2.	Record of Examination form	05	4
3.	Result analysis (Class, faculty wise)	05	5
4.	Exam Ledgers	05	4
5.	List of Toppers (Class, faculty wise)	02	2
6.	Record of Internal Examination (appointment orders etc.)	08	4
7.	Record of University Examination (appointment orders etc.)	08	4
8.	Exam related notices	02	0
9.	Exam Remuneration / Bill Record	05	3
10.	Convocation Record	02	0
11.	Use of E-governance	05	2
Total marks obtained			28
Grade			B



Sr. No.	Title / Metric	Marks Allotted	Marks Obtained
Scholarship Section			
1.	Record of scholarships and freeships provided by the Government/University	10	08
2.	Record of scholarships and freeships provided by the institute	05	02
3.	Summary of Scholarship with amount	10	07
4.	Scholarship wise list of students benefitted	10	9
5.	Account statement of Scholarship/freeships	05	00
6.	Notice File	05	00
7.	Use of E-governance	05	05
Total marks obtained			31
Grade			A



*Grading

Marks	Grade
> 35	O
30 to 34	A
25 to 29	B
20 to 24	C
< 19	D



Conclusion

Observation and recommendation by Committee Academic Departments

Department	Observation	Recommendation	Grade
Marathi	<ul style="list-style-type: none"> the faculty are professor and well qualified and experienced remarkable research, Dept. conducts certificate course in Journalism Research guide 	<ul style="list-style-type: none"> Dept. should organize seminar conference Should arrange study tour 	A
Hindi	<ul style="list-style-type: none"> One faculty is doctorate and one is pursuing Research Students are registered for Ph.D. 	<ul style="list-style-type: none"> Should arrange study tour Dept. should organize seminar conference 	B
English	<ul style="list-style-type: none"> Qualified staff have been appointed Record of dept is maintained properly Activities for students are organized Certificate course is offered during the year ICT based teaching learning 	<ul style="list-style-type: none"> Research should be increased Dept. should organize seminar conference 	A
Geography	<ul style="list-style-type: none"> Both faculty are doctorate and research guide Dept has signed MoUs and carried out activities 	<ul style="list-style-type: none"> Dept should offer at least one certificate course Students' research project should be carried out 	A
Economics	<ul style="list-style-type: none"> Qualified staff has been appointed Economics is offered as general subject for B.A. & B.Com. 	<ul style="list-style-type: none"> Students' activities should be carried out Faculty should apply for research guide ship 	C
Political Science	<ul style="list-style-type: none"> Qualified staff has been appointed Dept offers political science as general subject for B.A. Activities are conducted for students enrichment 	<ul style="list-style-type: none"> Students' activities should be increased Faculty should complete Ph.D. 	B
History	<ul style="list-style-type: none"> History is offered as general subject for B.A. & B.Com. 	<ul style="list-style-type: none"> Research should be increased Dept. should organize seminar, conference Study tours should be arranged 	C
Commerce	<ul style="list-style-type: none"> Dept. offers certificate course in Share Market Research publication is satisfactory 	<ul style="list-style-type: none"> Dept. should arrange field visits Students research should be promoted 	O

	<ul style="list-style-type: none"> Students projects for PG students Internship for students Research students registered for Ph.D. MoUs signed 	<ul style="list-style-type: none"> PG Faculty should improve qualification Placement drive should be arranged 	
Chemistry	<ul style="list-style-type: none"> Students field visits are arranged MoUs are signed for students activity PG course is offered in Analytical Chemistry Certificate course is offered Dept. record is maintained properly 	<ul style="list-style-type: none"> PG Faculty should improve qualification Experience staff should be appointed for PG Should organize seminar / conference PG students should be promoted for research project Industry interaction should be arranged Placement drive should be arranged Funds should be generated from funding agency for faculty and students research 	O
Botany	<ul style="list-style-type: none"> Well qualified staff have been appointed Dept. offers subsidiary courses at first and second year only Research publication is satisfactory Dept has signed MoU Dept. record is maintained properly 	<ul style="list-style-type: none"> Extension activities should be strengthen Dept should conducts seminar / conference Study tours should be arranged Co-curricular activities should be conducted 	A
Zoology	<ul style="list-style-type: none"> Well qualified staff Dept has signed MoU Dept. record is maintained properly 	<ul style="list-style-type: none"> Extension activities should be strengthen Dept should conducts seminar / conference Study tours should be arranged 	A
Physics	<ul style="list-style-type: none"> Well qualified staff Dept. record is maintained properly Dept offers Physics as a subsidiary subject at UG level 	<ul style="list-style-type: none"> Extension activities should be strengthen Dept should conducts seminar / conference Study tours should be arranged 	C
Mathematics	<ul style="list-style-type: none"> Dept offers Maths as a subsidiary subject at UG level only 	<ul style="list-style-type: none"> Extension activities should be strengthen Dept should conducts seminar / conference Faculty should improve qualification 	D



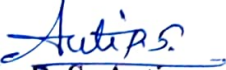
Observation and recommendation by Committee Administrative Departments

Department	Observation	Recommendation	Grade
Establishment Section	<ul style="list-style-type: none"> Personal files of Staff are maintained Service books are maintained but leave records are not filled Meeting record is maintained Staff record is not maintained in MIS 	<ul style="list-style-type: none"> Staff profile should be prepared MIS should be used for maintaining data Rules regulation of UGC, Govt., University should be kept in a file 	A
Account Section	<ul style="list-style-type: none"> Internal & External audit records are maintained properly Section use Tally for e governance Budget allocation for infrastructural augmentation is not adequate 	<ul style="list-style-type: none"> Record of grant received from funding agencies is not maintained Budget file is not maintained in hard copy with signature of sanctioning authority 	O
Pay Section	<ul style="list-style-type: none"> Well maintained record of pay bills of staff Sevarth Pranali is used for e governance Income tax record is maintained 	<ul style="list-style-type: none"> Deduction record is not maintained properly Pay slips should be provided to all staff soon after salary credited 	A
Students Section	<ul style="list-style-type: none"> All record of students section is maintained properly MIS is use for e governance 	<ul style="list-style-type: none"> Record of students' notices should be preserved. 	O
Exam Section	<ul style="list-style-type: none"> All Exam form record is maintained Result analysis and ledgers are maintained Exam relates orders & appointments are not maintained by the department Bill Record of exam is maintained 	<ul style="list-style-type: none"> Exam ordinance of affiliating University is not maintained Notice file needs to be maintained Convocation record should maintained Data should be maintained in MIS/E-governance 	B
Scholarship Section	<ul style="list-style-type: none"> Record of scholarship of govt. is maintained. Scholarship record is also maintained on govt. website Excel is used for preserving data 	<ul style="list-style-type: none"> Record of scholarship/freeship provided by institute should be maintained. 	A





Dr. R. L. Wadmare
Chairman,
Internal Academic & Administrative Audit



Mr. P. S. Auti
Member



Dr. P. D. Pulate
Member

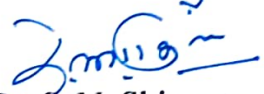


Dr. P. V. Kanawade
Member



Mr. P. B. Vikhe
IQAC Coordinator

Internal Quality Assurance Cell (IQAC)
Arts, science & Commerce College
Kolhar, Tal. Rahata, Dist. Ahmednagar-413710



Dr. S. N. Shingote

PRINCIPAL

ARTS, SCIENCE & COMMERCE COLLEGE
KOLHAR, TAL. RAHATA, DIST. AHMEDNAGAR

